

## AGENDA

**BROOKLINE HOUSING AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
90 LONGWOOD AVE.  
TUESDAY FEBRUARY 25, 2020, 4:30 PM**

1. Call to Order	
2. Board Reports	No votes
3. Executive Director Report	No votes
4. Resident Association Reports	No votes
5. Consent Agenda	Vote to approve Consent Agenda, Items 5.A. thru 5.H.
A. Approval of Minutes	Vote to approve the minutes of the meetings of January 23, 2020 and January 14, 2020.
B. Approve HUD Capital Plan	Vote to approve the BHA's 2020-2024 Capital Plan for federal public housing.
C. Substantial Completion	Vote to approve Substantial Completion of the contract with Levangie Electric Co. for the fire alarm upgrade project at 50 Pleasant St.
D. Substantial Completion	Vote to approve Substantial Completion of the contract with Nationwide Construction, Inc. for stairs repairs at 1057 Beacon St.
E. Architect Contract Award	Vote to award a contract for architect-engineering services to MacRitchie Engineering Incorporated for the steam trap replacement project at 22 High St., in the amount of \$8,200.
F. Maintenance Contract Award	Vote to award a contract to Encore Fire Protection to provide sprinkler system maintenance and repair service. In the amount of \$6,844 per year, for an initial three-year term with two one year extensions.

G. Maintenance Contract Award	Vote to award a contract to FM Generator Inc. to provide emergency generator maintenance and repair service in the amount of \$7,750 per year, for an initial three-year term with two one year extensions.
H. Maintenance Contract Award	Vote to award a contract to Aetna Fire Alarm Services Company Inc. to provide fire alarm maintenance and repair service in the amount of \$33,760 per year, for an initial three-year term with two one-year extensions.
6. Resident Services Report	ESOL Director Danielle Mendola No votes.
7. Change Order	Vote to approve Change Order #1 to the contract with Thomas E. Snowden, Inc. for installation of bathroom fans at Egmont St. in the amount of \$151,472, increasing the contract amount to \$455,472 and extending the substantial completion date by 60 days to August 11, 2020.
8. Redevelopment Update	Director of Redevelopment Maria Maffei. No votes.
9. 61 Park Change Order	Vote to affirm Change Order #4 to the construction contract with Colantonio, Inc., in the amount of \$48,151.11, increasing the total contract amount to \$16,640,762.52
10. 61 Park Change Order	Vote to approve Change Order #3 to the construction contract with Colantonio, Inc., in the amount of \$366,077.13, increasing the total contract amount to \$16,592,611.41
11. 61 Park Change Order	Vote to affirm Change Order #2 to the construction contract with Colantonio, Inc., in the amount of \$21,822.28, increasing the total contract amount to \$16,226,534.28.
12. Contract Amendment	Vote to amend the resident relocation contract for 61 Park and 90 Longwood with HOU, Inc., to increase the contract amount by \$133,793, which increases the total contract to \$615,436.

1. Contract Award	Vote to approve a short-term contract to prepare schematic drawings for the possible redevelopment of Col. Floyd Apartments, to the firm Davis Square Architects, in the amount of \$8,000.
2. Contract Award	Vote to award a contract for executive search services to Egmont Associates, to support the Board of Commissioners and coordinate the process of identifying, assessing, and hiring candidate(s) to be the Executive Director (ED) of the Brookline Housing Authority, with a fee equal to 30% of the new ED's first-year compensation and such fee will not be less than \$49,500.
3. Other Business	No votes.
4. March Board Meeting	Scheduled for Tuesday March 10, 2020, 4:30 pm at 90 Longwood Ave.