

Brookline Housing Authority
Special Meeting Minutes
January 23, 2020
90 Longwood Avenue
4:30 PM

The meeting was called to order by Ms. Sullivan. Those present included Ms. Katz and Ms. Cohen.

Executive Director Report

Mr. Dober reported that 61 Park LLC year-end financials are being prepared for investors.

Consent Agenda

BHA Director of Capital Improvements, Sharon Cowan, reported that the BHA originally intended to combine two site work projects into one design contract with BSC Group. Both DHCD and BSC Group, however, believe that the BHA will get a better price for the High Street Veterans Apartments retaining wall replacement project if it is bid separately. The estimate for the retaining wall replacement is less than \$50,000, which will mean less oversight from DHCD and should move the project along faster.

On a motion from Ms. Cohen and a second from Ms. Katz, the consent agenda was unanimously approved and authorized the following: a contract with BSC Group in the amount of \$22,600 for architecture and engineering services for the Egmont Street Veterans Apartments courtyard renovations phase two; and a contract with BSC Group in the amount of \$15,200 for architecture and engineering services for the High Street Veterans Apartments retaining wall replacement.

Other Business

On a motion from Ms. Katz and a second from Ms. Cohen, it was unanimously agreed to adjourn the meeting at 4:40 PM.

A TRUE COPY
ATTEST



Patrick Dober
Executive Director