

**Brookline Housing Authority**  
**NOTICE OF OPEN TOWN APPOINTED TENANT BOARD MEMBER SEAT**

February 25, 2025

Dear Tenant,

This notice is to inform you that the Brookline Housing Authority is seeking candidates to fill the Town Appointed Tenant Board Member seat. As a result of changes made to M.G.L. Ch. 121B, §§ 5 & 5A by Chapter 358 of the Acts of 2020. This position is known as the Town Appointed Tenant Board Member Seat.

**What role does the Board have?**

The Board is the governing body of the LHA (Local Housing Authority) and is responsible for adopting policies, approving contracts, budgets, and annual plans, as well as hiring and overseeing an Executive Director to manage the day-to-day operations of the LHA. The Board makes decisions based on a majority vote cast by Board members at open meetings.

**What skills and experience should members have?**

For this vacancy, applicants must be residents of the Brookline Housing Authority (BHA). Commissioners should support the mission of the Housing Authority. Preferred skills include computer literacy to participate in monthly hybrid meetings, strong communication and public interaction skills and advocacy experience.

**How to apply:**

If you are interested in being considered for the Town Appointed Tenant Board Member seat, please submit a letter of interest that includes your name, address, and contact information. Send one copy to the BHA Chair and another copy to the Brookline Select Board **by March 25, 2025**.

Mike Jacobs, Chair, Brookline Housing Commissioner

**Email:** [mjacobs@brooklinehousing.org](mailto:mjacobs@brooklinehousing.org)

**Mail:** Mike Jacobs, c/o Brookline Housing Authority, 90 Longwood Ave, Brookline, MA 02446

And one copy to:

Brookline Select Board

**Email:** [SelectBoard@brooklinema.gov](mailto:SelectBoard@brooklinema.gov)

**Mail:** Select Board, 333 Washington Street, Brookline, MA 02445

**Please note:** To be considered for the LHA Town Appointed Board Member Seat, you must submit your letter to both the BHA Commissioner and the Select Board **no later than March 25, 2025**.

If you have any questions regarding this notice, or the application process, please feel free to contact the Brookline Housing Authority.

Sincerely,  
Brookline Housing Authority